



Christian Heritage Academy

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E-mail: cha@chc-inc.net Website: www.chc-inc.net

“Every Student A Scholar”

April 9, 2009

Subject: Enrollment Confirmation for 2009-2010 School Year

Dear Parent/Guardian:

We are happy to continue offering quality Christian Education to all our students. If you would like your child to continue receiving all that CHA has to offer, please confirm that they will be attending Christian Heritage Academy for the 2009-2010 school year. *There is no charge for re-registration for Pre-Kindergarten.*

Kindly fill out the bottom portion of this form and return it to the school office by **March 31, 2009**. Also, please come to the office by **April 17th, 2009** to complete the additional paperwork necessary for the registration process. Changes for the upcoming school year are listed in the attached outline.

If your child will be going to the Pre-K4 group, there is specific paperwork required by the City of New York for attendance in the UPK program. We look forward to your return.

Please respond by the above stated deadline so that your child's space can be guaranteed. If you have any questions, do not hesitate to call the office between 8:00 a.m. and 4:30 p.m.

Sincerely,
CHA Administration

Enrollment Confirmation

_____ will attend Christian Heritage Academy for
(Student's Name)

the 2009-2010 school year.

Parent/Guardian Name: _____
(Please Print)

Parent/Guardian Signature: _____

Date: _____

2009 TUITION CHANGES

- Tuition No Change
- Graduation No change
- Payment Plan Parents' social security number or tax ID number will be required. If the parents do not have one, a guarantor will be required to co-sign on the financial contract.
- Fees
 - PK – new rate is \$250 (part of payment plan – not separate)
 - K-12 – new rate is \$500 (part of payment plan – not separate)
 - Late Fee – \$45
 - Returned Check Fee – \$35
- Payment Plan Fee \$45 per family (if the payment plan is used)
- Deposit June Payment (required for K to 12 and all new Pre-K students)
- Refunds Certain conditions apply

APPROVED DISCOUNTS

1. Full Prepayment 5% discount off tuition only, payable by **August 21, 2009**
2. Early Registration 50% discount off re-registration fee – **March 2-13, 2009 ONLY**
3. Referral Discount 1 month's tuition – 2 or more registered referrals who attend school that year