



# Christian Heritage Academy

1100 East 42nd Street, Brooklyn, NY 11210  
Phone: (718) 377-5682 Fax: (718) 338-9870  
E-mail: cha@chc-inc.net Website: www.chc-inc.net

**“Every Student A Scholar”**

March 13, 2009

**Subject: Re-Registration for 2009-2010 School Year for Students in Kindergarten to Grade 11 (March 2<sup>nd</sup> – April 17<sup>th</sup>, 2009)**

Dear Parent/Guardian:

We are happy to continue offering quality Christian Education to all our students. To assure that your child can continue receiving all that CHA has to offer, please follow the instructions listed below. It is vital that the schedule be followed closely to meet all assigned deadlines.

Dates for General Re-Registration

First letter of last (family) name

- **March 16-20** A - H
- **March 22-27** I - N
- **March 30-April 3** O - Z
- **From March 16 to April 17, the discounted re-registration fee is \$50.00 for all returning students in K - 11.**
- **Please note that all returning students who register after April 17<sup>th</sup>, 2009 will receive no discount and will be charged the regular registration fee of \$100.00.**
- Changes for the upcoming school year are listed in the attached outline.

All re-registration will take place in the school office, located at 1100 East 42<sup>nd</sup> Street, between 8:00 a.m. and 4:30 p.m. The office will be open during the Easter break with the exception of Good Friday, April 10, 2009. If you miss the re-registration dates assigned to your name, please come to the office at your earliest convenience to complete the process.

Also, as a reminder, we accept cash, Visa, MasterCard, Discover, checks and money orders. Please make checks or money orders payable to Christian Heritage Academy.

We look forward to your return. If you have any questions, do not hesitate to call the office at (718) 377-5682 between 8:00 a.m. and 4:30 p.m.

Sincerely,  
Cheryl Hill  
Administration

## 2009 TUITION CHANGES

- Tuition No Change
- Graduation No change
- Payment Plan Parents' social security number or tax ID number will be required. If the parents do not have one, a guarantor will be required to co-sign on the financial contract.
- Fees
  - PK – new rate is \$250 (part of payment plan – not separate)
  - K-12 – new rate is \$500 (part of payment plan – not separate)
  - Late Fee – \$45
  - Returned Check Fee – \$35
- Payment Plan Fee \$45 per family (if the payment plan is used)
- Deposit June Payment (required for K to 12 and all new Pre-K students)
- Refunds Certain conditions apply

## APPROVED DISCOUNTS

1. Full Prepayment 5% discount off tuition only, payable by **August 21, 2009**
2. Early Registration 50% discount off re-registration fee – **March 2-13, 2009 ONLY**
3. Referral Discount 1 month's tuition – 2 or more registered referrals who attend school that year