



Christian Heritage Academy

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“Every Student A Scholar”

February 20, 2009

Dear Parent /Guardian:

Congratulations! Your child is scheduled for graduation exercises at the end of this school year. For all graduating students the following will apply:-

- All fees for graduation needs to be paid immediately
- All tuition needs to be paid on schedule by the May deadline
- Any text books or other material used by the students needs to be scheduled for return

Please be advised that graduates will not be eligible to participate in any graduation exercise unless all the conditions above are met. This will include all trips, banquet, graduation ceremony and related activity. Finally, diplomas will only be issued for graduates that fulfill all the academic and financial requirements.

Please contact the school if you are uncertain of the status of your child.

Office of the Registrar
Christian Heritage Academy