



# Christian Heritage Academy

1100 East 42nd Street, Brooklyn, NY 11210  
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*“Every Student A Scholar”*

February 12, 2010

**Subject: Re-Registration for 2010-2011 School Year for Students in Kindergarten to Grade 11 (March 1<sup>st</sup> – April 9<sup>th</sup>, 2010)**

Dear Parent/Guardian:

We are happy to continue offering quality Christian Education to all our students. To assure that your child can continue receiving all that CHA has to offer, please follow the instructions listed below. It is vital that the schedule be followed closely to meet all assigned deadlines.

Dates for General Re-Registration

First letter of last (family) name

- **March 1-12** **\*\*Early Re-Registration\*\***
- **March 15-19** **A - H**
- **March 22-26** **I - N**
- **March 29-April 1** **O - Z**
- **Early registration is being offered for two weeks (March 1 -12, 2010). Pre-registration forms will be made available online. As an incentive, we will be offering a special discount for these two weeks only (\$25 instead of \$100).\***
- From March 15 to April 9, the discounted re-registration fee is \$50.00 for all returning students in K - 11.
- **Students who are registered after April 12<sup>th</sup>, 2010 will pay the regular registration rate of \$100.00.**
- **Changes for the upcoming school year are listed in the attached outline.**

All re-registration will take place in the school office at 1100 East 42<sup>nd</sup> Street, between 8:00 a.m. and 4:30 p.m. From March 1<sup>st</sup> through April 9<sup>th</sup>, the office will be open until 6:45 p.m. on Wednesdays and Fridays. Also, the office will be open during the Easter break with the exception of Good Friday, April 2, 2010. If you miss the re-registration dates assigned to your name, please come to the office at your earliest convenience to complete the process.

Payments can be made online using Visa, MasterCard or Discover. Payments can also be made in the office using the same credit cards, as well as cash, checks and money orders. Please make checks or money orders payable to Christian Heritage Academy.

We look forward to your return. If you have any questions, do not hesitate to call the office at (718) 377-5682 between 8:00 a.m. and 4:30 p.m.

Sincerely,  
Cheryl Hill  
Administration

*"All your children shall be taught by the Lord and great shall be the peace of your children." Isaiah 54:13*

## 2010 TUITION CHANGES

- Tuition No Change
- Graduation No Change
- Payment Plan No Change
- **After School** **No charge for incoming Kindergarten students**
- Fees **Late Fee – Reduced to \$35 – Effective September 1, 2010**  
Returned Check Fee ó \$35  
Other Fees ó No Change
- Payment Plan Fee \$45 per family (if the payment plan is used)
- Deposit June Payment (required for K to 12 and all new Pre-K students)
- Refunds Certain conditions apply

### APPROVED DISCOUNTS

1. Full Prepayment 5% discount off tuition only, payable by **August 20, 2010**
2. Early Registration\* 50% discount off re-registration fee ó **March 1-12, 2010 ONLY**  
**To qualify for the Early Registration Discount, the following documents must be completed in the office by March 12<sup>th</sup>, 2010**
  - **Information Update Sheet**
  - **Signed Tuition Calculator**
  - **Financial Contract****Parents will be billed for the full re-registration fee if the above documents are not completed within the deadlines.**
3. Referral Discount 1 month's tuition ó 2 or more registered referrals who attend School that year ó discounts will be applied after 3 months of attendance by referred students.
4. High School Scholarship CHA provides one tuition free scholarship to all incoming Grade 9 students; certain conditions apply. **Deadline for applying is June 30<sup>th</sup>. Examination date is July 30<sup>th</sup>.**